

# MINUTES

## OLD MILVERTON AND BLACKDOWN JOINT PARISH COUNCIL MINUTES OF THE MEETING HELD ON MONDAY \*DATE\* AT 8:00PM IN OLD MILVERTON VILLAGE HALL

- PRESENT:** Cllrs Emmerson [Chair], Pope, Tansey, D/Cllrs B Gifford, Syson and the Clerk
- 2365 APOLOGIES FOR ABSENCE**
- 2365.1 C/Cllr Redford; D/Cllr C Gifford
- 2366 DECLARATIONS OF INTEREST**
- None
- 2367 MINUTES OF PREVIOUS MEETING**
- 2367.1 The minutes of the meeting held on 14/10/2024 were approved and signed.
- 2367.2 There were no matters arising not covered in the agenda.
- 2368 ISSUES & PROJECTS**
- 2368.1 CIL funded initiatives
- 2368.1.1 Footpath signs/wildlife information boards [Cllr Pope]  
Cllr Pope referred to the original map of possible locations, which includes too many and will be revised, following survey visits with the wildlife consultants.  
**ACTION: Cllr Pope to revise map and prepare proposal for WCC Highways**  
**ACTION: Clerk to contact WCC Highways Locality Officer to request site visit/consideration**
- 2368.1.1.1 Trail cameras [Cllr Tansey]  
Cameras are almost ready to be placed, now having SD cards and batteries, but no 'property of...' stickers and the weather has been very poor.  
**ACTION: Cllr Emmerson to provide 'property of...' stickers**
- 2368.1.2 Blackdown bench and trees [Cllr Emmerson/Clerk]  
Cllr Emmerson has experienced trouble contacting the original contractor. He is contacting a second contractor. The Council agreed the original quote for works and, if the new contractor is satisfied with this quote, Cllr Emmerson may commission the work.  
**ACTION: Cllr Emmerson to discuss price with Contractor 2**
- 2368.1.3 Footpath Feasibility Study [Cllr Emmerson]  
Sustrans report is nearly ready. Cllr Emmerson will attend a Teams meeting on 14/12/2024 to discuss the DRAFT report.
- 2368.2 South Warwickshire Local Plan [SWLP]  
D/Cllr Gifford has been keeping Cllrs updated with latest documents. District Councillors from Warwick and Stratford-on-Avon District Councils will meet on 12/12/2024 to consider the recommendation for a Preferred Options consultation on the South Warwickshire Local Plan. If agreed, residents, businesses and other stakeholders will be invited to comment on the consultation – the dates of which will be agreed at the meeting. (Note: the meeting will be available on live stream)  
A discussion followed.  
Cllr Pope confirmed that Howard Cole Town & Country Planning would be interested in consulting.  
**ACTION: Cllr Pope to draft terms of reference, to be agreed with all Councillors by email**  
Cllr Pope will also keep the KC informed.

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2368.3	<p>Traffic Monitoring</p> <p>The Clerk has prepared a series of graphic representations for publication on the website. In order to clearly identify each location Cllr Pope will pinpoint them on a map.</p> <p><b>ACTION: Cllr Pope to post on website</b></p>
2368.4	<p>Defibrillator [awaiting Church project progress]</p> <p>Nothing to report at this time. Clerk wrote to Churchwarden expressing the Council's gratitude for the update and its support for the extension plans.</p>
2368.5	<p>Parish Environment</p>
2368.5.1	<p>Platinum Jubilee plaque on OM Green [Cllr Emmerson]</p> <p><b>ACTION: Cllr Emmerson to discuss with Contractor 2</b></p>
2368.5.2	<p>Community Maintenance</p>
2368.5.2.1	<p>09/11/2024 – Old Milverton Tidy Day [Cllr Pope]</p> <p>The event went well. Hedges had been flailed in advance and ditches were cleared.</p> <p>There was a brief discussion about contractors and WDC response to Clerk's inquiry about whether there should be 10 visits, <i>"I can confirm that our contractor Idverde were unable to complete 10 cuts of verges between March and October this season due to weather conditions and other factors experienced by our Contractor."</i> (Sue Conner, Area Contracts Officer, 15/11/2024).</p> <p>The Councillors asked the Clerk to write a response, asking for further information, but also offering to assist, e.g. what is the aspirational cutting schedule? Can the PC help by communicating with residents?</p> <p><b>ACTION: Clerk to write to WDC Contract Services accordingly</b></p>
<b>2369</b>	<p><b>COUNTY &amp; DISTRICT COUNCILLOR REPORTS</b></p>
2369.1	<p>Warwickshire County Council – No C/Cllr present</p>
2369.2	<p>Warwick District Council</p> <p>D/Cllr Gifford advised that a Government white paper on devolution is due to be published soon and recommended 'keeping an eye on' the subject.</p>
<b>2370</b>	<p><b>PLANNING</b></p>
2370.1	<p>Applications decided</p>
2370.2	<p>Applications ongoing</p>
2370.2.1	<p>W/23/1698 - Woodberry of Leamington Spa, Bericote Road, Blackdown, Leamington Spa, CV32 6QP – <b>Object (sent: 15/01/2024)</b></p>
2370.3	<p>New applications</p>
2370.4	<p>FOR INFORMATION ONLY: Other applications</p>
2370.4.1	<p>W/24/1332 – Woodberry of Leamington Spa, Bericote Road, Blackdown, Leamington Spa, CV32 6QP - Lawful Development Certificate for existing building works and use including the erection of existing storage buildings, office building, two storage shelters and wood dipping unit and the siting of containers for a period in excess of 10 years prior to the date of the submission of the application. – <b>Lawful Development Certificate does not require response</b></p>
<b>2371</b>	<p><b>FINANCE</b></p>
2371.1	<p>The Financial Report &amp; Bank reconciliation were approved and signed.</p>

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2371.2	<p>The following payments were approved:</p> <ul style="list-style-type: none"> <li>• Refund (RP): refreshments for Parish Tidy Day £40.00</li> <li>• Clerk's salary (NOV), including the adjustment for the National Salary Award 2024/25 and backpay to Apr-2024 £392.09</li> </ul>
<b>2372</b>	<b>COUNCIL ADMINISTRATION</b>
2372.1	<p>The proposed meeting dates for 2025/26 were approved for publication.</p> <p><b>ACTION: Clerk to publicise dates</b></p>
2372.2	<p>Noticeboard key distribution</p> <p>It was agreed that a Blackdown Councillor and an Old Milverton Councillor should be key holders for the noticeboards. These are:</p> <ul style="list-style-type: none"> <li>• Blackdown: Cllr Emmerson</li> <li>• Old Milverton: Cllr Pope</li> </ul> <p>The Clerk retains a third copy of the key.</p>
2372.3	Recruitment – Nothing to report
2372.4	Training – None requested
2372.5	Communications
2372.5.1	<p>To consider councillor emails &amp; .gov.uk domain [Cllr Emmerson]</p> <p><b>ACTION: CARRY FWD Cllr Emmerson to research</b></p>
<b>2373</b>	<b>ITEMS FOR FORTHCOMING MEETINGS</b>
	None
<b>2374</b>	<b>ANY OTHER BUSINESS</b>
	<ul style="list-style-type: none"> <li>• Cllr Tansey asked the District Councillors about the Green Homes Grants for residents in private properties in Warwick District that do not currently heat their home using mains gas central heating, can apply for funding to improve the energy efficiency of their home. Applications have now closed, but the list of eligible postcodes did not include Old Milverton, which is not on mains gas. Why was this?</li> </ul> <p><b>ACTION: D/Cllr Syson to investigate</b></p>
<b>2375</b>	<b>NEXT MEETING</b>
	Monday 13 January 2025 at 8pm in Old Milverton Village Hall.
Signed as a true record:	<p>..... <b>(Chair)</b> Date: .....</p>

**DRAFT**