

## MINUTES

### OLD MILVERTON AND BLACKDOWN JOINT PARISH COUNCIL MINUTES OF THE MEETING HELD ON MONDAY, 11 MARCH 2024 AT 8:00PM IN OLD MILVERTON VILLAGE HALL

- PRESENT:** Cllrs Emmerson (Chair), Keeling, Pope, Tansey, C/Cllr Redford and the Clerk
- 2304. APOLOGIES**  
D/Cllr Syson
- 2305. DECLARATIONS OF INTEREST**  
None
- 2306. MINUTES OF PREVIOUS MEETING**
- 2306.1.** The minutes of the meeting held on Monday, 15 January 2024 were approved and signed by the Chair.
- 2306.2.** Matters arising - none
- 2307. ISSUES AND PROJECTS**
- 2307.1. CIL funded initiatives**
- 2307.1.1. Footpath signs [Survey dated 09/02/2024 circulated]**  
Cllr Pope reported. Second report received and circulated. Plans changed due to weather, should have spent a whole day in February, but instead spent morning with Cllr Tansey. Was going to return the following week but weather was still bad. Next visit approx. end of April. Keen to see bats. Positive response to what was seen – good biodiverse area. Propose asking Worcestershire Wildlife Consultancy [WWC] to produce mock-up for the Annual Parish Meeting. Cllr Emmerson offered to print at actual size.  
**ACTION: Cllr Pope to request sign**  
WWC suggested locations for ‘camera traps’ to Cllr Tansey. Have a couple, may ask around for more. Possible for Parish Council to purchase a couple.  
**ACTION: Cllr Tansey to find out cost for wildlife camera(s)**
- 2307.1.2. Blackdown bench**  
Cllr Emmerson has taken delivery factory. Cllr Keeling said WCC Highways was supposed to check the ground for cables. Cllr Emmerson satisfied that this should not be an issue. Also supposed to inform PC of location for trees.  
**ACTION: Clerk to contact WCC Forestry about trees near new bench**  
**ACTION: Cllr Emmerson to instruct contractors to go ahead with bench installation, now that weather has improved and water table has dropped**  
A discussion followed about general maintenance and potholes.
- 2307.2. Footpath Feasibility Study**  
Cllr Emmerson has met online with Sustrans. Will provide examples of ‘feasibility study’ (in region of £10,000+) and ‘high level plan with options for routes’ (£5-6,000 – not as detailed as a feasibility study but would give idea of possibilities). Construction itself is very expensive and opens up lots of issues. Suggested looking at ‘Quiet Lane’ status, but this appears to be more appropriate to single-track lanes in Devon and Cornwall. A discussion followed.  
**ACTION: Cllr Emmerson waiting to receive examples of different reports**
- 2307.3. South Warwickshire Local Plan**  
Cllr Pope to attend ‘Stakeholder Place Analysis’ meeting on Wednesday 13/03/2024. A discussion followed.  
**ACTION: Cllr Pope to report back after meeting. Will also report to legal advisers.**

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2307.4.	<p><b>Traffic monitoring</b> Clerk has made request for 4x sites (refs) for 2 weeks and been accepted and scheduled. Will be informed of dates for survey in due course.</p>
2307.5.	<p><b>Community Maintenance</b></p>
2307.5.1.	<p><u>WDC Contract Services areas maintained</u> Cllr Tansey has spoken to local contractor who would be interested in carrying out work. Cllrs to compile a list of jobs to be included. Would be good to know the schedule of WDC Contract Services and ask own contractors to carry out jobs in between. A discussion followed. Cllr Keeling asked for cleaning of footpath on Stoneleigh Road (Sandy Lane to Bericote Lane) to be included. Cllr Tansey suggested similar for Old Milverton. Mowing Old Milverton 'Village Green' and verges, 3x per year, in between WDC Contract Services visits. <b>ACTION: Clerk to ask WDC Contract Services whether a schedule of works is available</b> <b>ACTION: Cllr Tansey to compile list of works</b></p>
2307.5.2.	<p><u>Maintenance of Hedges</u> Cllr Tansey has asked about change to hedge maintenance. Awaiting answer but suggestion that it may be beyond repair. Clerk chased up email to WCC Highways maintenance re flooding. Awaiting response.</p>
2308.	<p><b>DISTRICT AND COUNTY COUNCILLOR REPORTS</b></p>
2308.1.	<p><b>Warwick District Council</b> None present</p>
2308.2.	<p><b>Warwickshire County Council</b> WCC has received notification from central Government that it may go ahead with Level 2 Devolution. This is not the same as joining West Midlands Combined Authority or being required to appoint a Mayor, which is a requirement of becoming a unitary authority. WCC has also been invited to join the West Midlands Combined Authority Investment Fund. Rather than being solely financially responsible for any infrastructure project, the cost would be shared with the Combined Authority. These proposals have yet to be put out for consultation and/or presented to Council. A discussion followed. <b>ACTION: Clerk to circulate email received from C/Cllr Redford about Level 2 Devolution</b></p>
2309.	<p><b>PLANNING</b></p>
2309.1.	<p><b>Applications Decided:</b></p> <ul style="list-style-type: none"> <li>• <b>GRANTED 25/01/2024</b> - W/23/1685 - Kenlea, Bericote Road, Blackdown, Leamington Spa, CV32 6QP - The application of render to the existing altered and extended dwelling as approved under refs W/22/1617 and W/22/1934, the installation of photovoltaic panels to the existing garage roof, fenestration alterations and the installation of an air source heat pump and air conditioning units. No objection (Sent: 15/12/2023)</li> </ul>
2309.2.	<p><b>Applications Ongoing:</b></p> <ul style="list-style-type: none"> <li>• W/23/1698 - Woodberry of Leamington Spa, Bericote Road, Blackdown, Leamington Spa, CV32 6QP - Demolition of existing office (Use class E (g) (i)), storage buildings (Use class B8), manufacturing building (use class B2) and erection of a new storage building (Use class B8) with ancillary office space. (Use Class E (g) (i). <b>OBJECT (Sent: 15/01/2024)</b></li> </ul>



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	<ul style="list-style-type: none"> <li>W/23/1824 - Nuffield Health Warwickshire Hospital, Old Milverton Lane, Old Milverton, Leamington Spa - Installation of a Portakabin single modular building and external canopy for use as additional clinical room space for a temporary period of 260 weeks. <b>No objection</b></li> </ul>		
2309.3.	<p><b>New Applications:</b> None</p>		
2309.4.	<p><b>FOR INFORMATION ONLY: Other Applications (non-planning application and not requiring comment):</b> None</p>		
2310.	<p><b>FINANCE</b></p>		
2310.1.	The Financial Report for Jan-Feb and Bank reconciliation was approved		
2310.2.	<p>The following payments were approved:</p> <table> <tr> <td>PAYE (Jan-Mar)</td> <td>£184.60</td> </tr> </table> <p><b>ACTION: Clerk to set up online payments</b></p> <p>In addition to the main Financial Report the Clerk had circulated an account of CIL money, which included the observation that £3,166 is required to be expended before 25/10/2024.</p> <p><b>ACTION: Cllr Pope to ask WWC to submit outstanding invoices for wildlife surveys</b></p>	PAYE (Jan-Mar)	£184.60
PAYE (Jan-Mar)	£184.60		
2311.	<p><b>COUNCIL ADMINISTRATION</b></p>		
2311.1.	<p><b>Recruitment</b> Annual Parish meeting to be used as an opportunity to encourage recruitment</p> <p><b>ACTION: Cllr Pope to design posters for Annual Parish Meeting and Councillor recruitment for Cllr Emmerson to print</b></p>		
2311.2.	<p><b>Parish Council Policy documents</b> Clerk raised website design and location for inclusion of policy documents</p> <p><b>ACTION: Cllr Pope to liaise with website admin</b></p>		
2312.	<p><b>ITEMS FOR FORTHCOMING MEETINGS</b> Annual Parish Meeting. Cllr Emmerson to prepare Annual Report 2023/24 and Cllr Pope to talk about SWLP and include information about CIL progress.</p>		
2313.	<p><b>ANY OTHER BUSINESS</b></p> <p><u>Waste bins:</u> Cllr Pope asked about locations for waste bins and whether, if bins were installed, the PC could pay WDC Contract Services for emptying. A discussion followed about preferable locations.</p> <p><b>ACTION: Cllr Pope to give Clerk What3Words locations for new bins</b></p> <p><b>ACTION: Clerk to inquire with WDC Contract Services</b></p> <p><u>Street Lighting:</u> Cllr Tansey has reported a street light, but no progress to-date.</p> <p><u>Condolences:</u> Cllr Tansey acknowledged that possibly the longest-time resident, Esme Goldingay died on 8 March, aged 81. She features in the photograph of the last day water was drawn from the village pump. Cllr Emmerson asked that the Council's condolences be recorded.</p> <p><u>.gov.uk Address and personal email addresses for Councillors:</u> All Councils are being encouraged to have .gov.uk domain names and Councillor emails. Having only just relaunched the website in 2022/23 the Council is reluctant to change again. A discussion followed about possible solutions for providing individual Councillor emails, possibly with Microsoft 365 Business Basic, which would also give various online solutions for</p>		

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information sharing between Councils. Cllr Emmerson recommends getting a .gov.uk domain to use for email addresses.

**ACTION: Cllr Pope to inform current website provider and discuss in case they have any advice**

**ACTION: Cllr Emmerson to research pricing and procedure for emails and MS365 Business Basic**

### NEXT MEETING

The Annual Parish Meeting will be held on Monday, 22 April 2024 at 8pm in Old Milverton Village Hall.

The Annual Meeting of the Parish Council will be held on Monday, 13 May 2024 at 8pm in Old Milverton Village Hall.

**Meeting closed at 21:28**

Signed as a true record:

(Chair)

Date:

**DRAFT**



DRAFT

