

MINUTES

**OLD MILVERTON AND BLACKDOWN JOINT PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD ON MONDAY, 15 MAY 2023 AT 8:00PM
IN OLD MILVERTON VILLAGE HALL**

All Members of the newly elected Parish Council signed a Declaration of Acceptance of Office in the presence of the Proper Officer of the Parish Council (the Clerk) before the commencement of the meeting.

PRESENT: Cllrs Emmerson (Chair), Pope and Tansey, L Keeling and the Clerk. D/Cllrs B Gifford, Kohler and Sysons joined the meeting at 8:30pm

2251: ELECTION OF CHAIRMAN

It was unanimously agreed that Cllr Emmerson be re-elected Chairman.

2252. ELECTION OF VICE-CHAIRMAN

It was unanimously agreed that Cllr Tansey be re-elected Vice-Chairman.

2253. PARISH COUNCIL RECRUITMENT

2253.1 It was unanimously agreed that Lyn Keeling be co-opted to the Parish Council. Cllr Keeling signed a Declaration of Acceptance of Office and joined the Members.

A discussion followed about potential candidates for co-option to the remaining seat on the Council and ideas for advertising the vacancy.

2254. APOLOGIES FOR ABSENCE

2254.1 Apologies were received from C/Cllr Redford, D/Cllr C Gifford. D/Cllrs B Gifford, Kohler and Sysons sent apologies that they would arrive late.

Following the D/Cllrs' arrival there was a short discussion about the effect of the elections on Warwick District Council. All D/Cllrs for Lillington and Milverton Ward are unchanged.

2255. DECLARATIONS OF INTEREST

The Clerk explained that re-elected Members do not need to re-submit their Disclosable Pecuniary Interest [DPI] forms, but they do need to check that there are no amendments.

ACTION: All members to review their DPI forms and inform Clerk of any amendments required.

2256. MINUTES OF PREVIOUS MEETING

2256.1. The minutes of the meeting held on 13 March 2023 were approved, following a minor amendment, and signed by the Chairman.

2256.2. Matters arising from the minutes were:

2256.2.1 CIL Funded Initiatives:

2256.2.1.1 Blackdown Signs – These have been erected and look good. **ACTION: Clerk to await invoice**

2256.2.1.2 Footpath Signs – Cllr Pope is seeking a habitat survey to provide the information for the signage. No response from Warwickshire Wildlife Fund. **ACTION: Cllr Pope to chase**

Contact with Highways about siting of signs. **ACTION: Clerk to notify WCC Highways**

A short discussion followed about alternative ecological survey companies, if no response from WWF

2256.2.1.3 Blackdown Bench – Bench is ready, waiting at manufacturer's depot. Awaiting a response from WCC Highways about installation arrangements. **ACTION: Clerk to chase**

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- 2256.2.2 Footpath Feasibility Study – Cllr Emmerson is awaiting a response from Sustrans. **ACTION: Cllr Emmerson to chase Sustrans**
- 2256.2.3 Conditions of Footpaths on Stoneleigh Road, Blackdown – temporary repair to be done. **ACTION: Clerk to ask WCC Highways**
- 2256.2.4. South Warwickshire Local Plan – Cllr Pope – nothing to report. Cllrs Emmerson and Pope met with a Barrister via Zoom. Barrister recommended being used in a targeted way, but also use consultants. Will go ahead and appoint barrister. Meeting and forming alliance with other parishes to be considered once preferred options stage announced.
- 2256.2.5. New Website Update – Complete. **ACTION: Clerk to remove this item from future agendas**
- 2256.2.6. Replacement Planters – Cllr W Tansey – received. Is the ‘Welcome to Old Milverton’ sign to be moved? **ACTION: Clerk to ask WCC Highways**
- 2256.2.7. Traffic Monitoring – Email received from WCC Transport Planning, “After some further analysis on the data, we think the surveys may need to be redone. ... We are very busy at the moment as it is currently peak survey season so it may be a few weeks before they are deployed on site, but these surveys will be completed before the schools break for summer. These surveys will be carried out free of charge to yourselves. Any questions then please let me know.” Will await outcome.
- 2256.2.8. King’s Coronation – A successful Coronation event was held on Sunday 07/05/2023 with circa 50 people attending. A vote of thanks was given to Nicola Wall for organising.
- 2256.2.9. Chesford Bridge Fields – Event held on 01/05/2023 ran over. Environmental Health and Licencing Team have offered to attend a PC meeting and explain process and limitations. **ACTION: D/Cllr Kohler to invite to meeting on 03/07/2023**
2257. **WEBSITE PRIVACY STATEMENT**
Cllr Pope to publish. This item can then be removed from future agenda.
ACTIONS: Cllr Pope to Publish / Clerk to remove item from future Agenda
2258. **SAXON MILL FOOTPATHS**
Cllr Tansey responded to an email circulated from a member of the public representing responsible swimmers at Guy’s Cliffe, who is seeking financial support to prepare a Definitive Map Modification Order to allow pedestrian access to River Avon. This is a complicated issue with many different parties involved. A discussion followed and it was agreed that the Council should remain impartial, although Cllr Tansey is happy to meet with the member of the public to explain this decision. **ACTION: Clerk to respond explaining the Council’s position and offer a meeting between them and Cllr Tansey**
2259. **PLANNING**
2259.1. W/22/1758, W/22/1759LB, W/22/1760 – Saxon Mill, CV34 5YN –response submitted 22/02/2023
2260. **FINANCE**
2260.1. Audit of 2022/23 Accounts
2260.1.1 Report of the progress of the Annual Audit – The Clerk reported that the audit paperwork was being prepared for the internal auditor’s inspection.
2260.1.2. The Certificate of Exemption was signed by the Chair and Clerk.



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- 2260.2. The Financial Report and Bank Reconciliation was presented by the Clerk.
- 2260.3. Payments for approval were presented by the Clerk.
- 2260.4. The Account Management access request form requires two signatories. This was signed by Cllrs Emmerson and Tansey. **ACTION: Clerk to submit Account Management Submission Form**

2261. ITEMS FOR FORTHCOMING MEETINGS

None

2262. ANY OTHER BUSINESS

None

2263. NEXT MEETING

Monday 3 July 2023 at 8pm in Old Milverton Village Hall.

SCHEDULE OF ACCOUNTS FOR PAYMENT APPROVED BY THE PARISH COUNCIL

i.	H N Eldridge	Clerk's Salary (APR+MAY)	£572.44
ii.	J Emmerson	Refund: APM Refreshments	£72.75
iii.	WALC	Subscription 2023/24	£213.00
iv.	DM Payroll Services	Payroll Services (1yr)	£120.00
v.	N Wall	Refund: Coronation Refreshments	£65.00
vi.	BHIB	Insurance 2023/24	£318.27

Signed as a true record:

(Chair)

Date: