

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Old Milverton and Blackdown Joint Parish Council

County area (local councils and parish meetings only): Warwickshire

Financial year ending 31 March 2020

Prepared by (Name and Role): Clerk: Mr. Graham E. Cooper

Date: 01/04/20

	£	£
Balance per bank statements as at 31/3/xx;		
<i>e.g</i> Current Account	27,288.00	
High Interest Account	51,001.00	
		<hr/>
		78,289.00
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx (normally only current account)		
Cheque number		
858	10.00	
860	45.00	
861	100.00	
864	130	
		<hr/>
		285.00
Add: any un-banked cash as at 31/ 01/03/20		-
		<hr/>
		-
Net balance 1/4/20		<hr/> <hr/> 78,004.00